

Fellowship Host FAQ

This document serves as a guide for volunteers hosting post-worship fellowship time at Lord of Life.

Q: What does a Fellowship Host do?

A: Fellowship Hosts serve by preparing coffee, juice, and treats for the fellowship time after worship services. Regular and decaf coffee should be made and placed on the warmers before Fellowship Hosts arrived.

Q: Can I provide treats for fellowship?

A: Yes, in fact, we would greatly appreciate you sharing your favorite treat with the congregation! For health precautions, we ask that it be store-bought and that you avoid items with common allergens such as peanuts or tree nuts. Please speak with the Communications Coordinator if you want to get on the schedule for bringing treats and sign up for the time just like you would for any other.

Q: When should we set up the food and drink, and how should it be arranged?

Following Communion, the Fellowship Hosts should exit the Sanctuary and begin laying things out.

Cups of coffee and juice should be poured and laid out on the table in front of the coffee maker and sink. Start by having 20 cups each of regular and decaf coffee, along with 10 cups of juice laid out with a label in front of them. In addition, hosts should lay out ten treats on individual napkins.

As people come through the line for fellowship, please ensure there is always at least 10 cups of each type of coffee, five cups of juice, and five treats.

As fellowship goes on, drinks and treats should be laid out, so there are at least 5 of each always available until the time comes to an end.

Q: What precautions should I take before preparing Fellowship snacks?

A: If you ever feel ill, please let us know and do not handle drinks or treats for fellowship time. Before serving food or beverages, please wash your hands

thoroughly with soap and hot water. We will also provide plastic gloves to wear while you are handling treats.

Q: What should I do after fellowship?

A: After fellowship time ends, please empty the coffee pots into the sink and run a couple of cups of water through them, allowing that to drain into the sink as well. Please turn off the coffee maker and warmers (all of them have glowing orange lights where the switches you have to flick are located). Please dump the coffee grounds from the container with the handle into the trash and rinse the vessel out before inserting it back into the coffee maker.

Please empty any remaining juice, then wash the container in the Church Kitchen and put it away when finished.

Put away the treats, get rid of any remaining cups of coffee and juice before wiping down the serving table in the Commons.

Q: Who should I talk to if I have an issue?

A: If you have an issue that needs to be addressed during worship, please report it to the Communications Coordinator.

Q: How do I sign up for a volunteer shift?

A: Lord of Life uses a program called LOLConnect to assist volunteers and staff in coordinating who will be available at different programs. When the Communications Coordinator sends out requests to volunteers like yourself, it comes in an email or text saying you have a serving opportunity. At that point, you can click on the link to LOLConnect and choose whether to accept or decline the request. We must use this system to cut the amount of time you and the coordinator are spending setting up serving opportunities. It also ensures we have a schedule of who will be serving. If you receive a request to help, please accept or decline it as soon as possible. More information can be found in the Volunteer Sign-up FAQ.

[+Volunteer Shift Sign-up Procedure](#)